SUPERVISOR/ADMINISTRATIVE PROFESSIONAL CHECKLIST

☐ NEW SEPTIC ☐ REPAIR ☑ USE EXISTING ☐ MODIFIED PLOT PLAN ☐ ALTERATION

File Number: 11693B

Assigned Inspector: April

☐ IP $250.00: _____ Initial/Date

☐ IP Commercial $450.00: _____ Initial/Date

☐ CA & OP $400.00: _____ Initial/Date

☐ Alteration Fees $300: _____ Initial/Date

☐ Modified Plot Plan Fees $100.00: _____ Initial/Date

☑ Use Existing Fees $100.00: GM 7/23/25 Initial/Date

☒ Use Existing Approved ☐ Use Existing Denied

☐ Send IP permit for signature: _____ ☐ Signature received: _____

☐ Floor plans reviewed

☐ Generate CA ☐ Approve as Noted in Winchester

☐ This site is served by septic and well. Verify each is complete before final hold is released

☐ This septic system requires a certified operation contract before final hold is released

☐ Certified operator contract is on file: _____

☐ Septic file complete: _____

☐ Release final hold in Winchester: _____

Comments:

EOP Permit - P.E sent in letter stating that the deck/porch meets setbacks

Kenny Owens

11693B #15632

MECKLENBURG COUNTY
HEALTH DEPARTMENT

APPLICATION FOR APPROVAL TO USE AN EXISTING
ON-SITE WASTEWATER TREATMENT & DISPOSAL SYSTEM / WATER SUPPLY WELL

APPLICATION TYPE: ○ SEPTIC ONLY ○ WELL ONLY ○ SEPTIC & WELL
○ ADDITION OR RENOVATION WITH OCCUPANCY INCREASE
◉ ADDITION OR RENOVATION WITH NO OCCUPANCY INCREASE
○ EXCHANGE MOBILE HOME (SAME # BEDROOMS)
○ COMMERCIAL OR INDUSTRIAL

PERSON FILING APPLICATION:
NAME: Matthew St. Louis
ADDRESS: 4032 Avis Way
CITY: Monroe
STATE: NC ZIP: 28110
PHONE: 704-430-1324
ALTERNATE PHONE:
E-MAIL: MSS.Contracture@att.net.com

JOB LOCATION INFORMATION
TAX PARCEL #: 19729403
STREET ADDRESS: 1887 Rock Hill Church rd
CITY: Mint Hill
STATE: NC ZIP: 28104

PROPERTY OWNER: ☐ SAME AS PERSON FILING APPLICATION
NAME: Josh & Jill Jones
ADDRESS: 1887 Rock Hill Church rd
CITY: Mint Hill
STATE: NC ZIP: 28104
PHONE: 509-828-2911
ALTERNATE PHONE:
E-MAIL: Jillnbeth@me.com

SUBDIVISION OR MOBILE HOME PARK NAME:
Sycamore Farms
LOT #:

WATER SUPPLY:
◉ MUNICIPAL ○ PRIVATE WELL ○ PUBLIC WELL ○ SHARED WELL ○ OTHER

RESIDENTIAL PROPERTY TYPE: ○ N/A
◉ HOUSE ○ MODULAR HOME ○ MULTIPLE FAMILY
○ SINGLE MOBILE HOME ○ DOUBLE WIDE
○ OTHER

OCCUPANCY (both fields are required):
NUMBER OF BEDROOMS: 5
NUMBER OF OCCUPANTS: 2

COMMERCIAL / INDUSTRIAL PROPERTY TYPE: ☑ N/A
TYPE OF BUSINESS:
EMPLOYEES PER SHIFT:
OF SHIFTS:
INDUSTRIAL WASTES? ○ YES ○ NO
UNDERGROUND STORAGE TANKS? ○ YES ○ NO

ADDITION/RENOVATION TYPE ATTACHED TO EXISTING STRUCTURE:
☐ BEDROOM ☐ BATHROOM ☐ KITCHEN ☐ DINING ROOM ☐ LIVING ROOM ☐ DEN
☐ GARAGE ☐ SUNROOM ☑ PORCH ☑ DECK ☐ OTHER

ADDITION/RENOVATION TYPE DETACHED FROM EXISTING STRUCTURE:
☐ DETACHED GARAGE ☐ DETACHED GARAGE WITH PLUMBING ☐ POOL HOUSE ☐ SHOP ☐ BARN
☐ STORAGE SHED ☐ DETACHED PORCH / DECK ☐ OTHER

*The undersigned, owner, or legal agent for the owner, of the property described above as the "Job Location" has read the foregoing application, acknowledges that the contents of same are true, and authorizes the Mecklenburg County Health Department to enter onto the property for the purpose of processing this request.

Owner's/Agent's Signature

07/22/25
Date

A PROPOSED PLOT PLAN (see page 2) is required to be submitted with each application.

MECKLENBURG COUNTY – GROUNDWATER & WASTEWATER SERVICES
3205 Freedom Drive, Suite 8000, Charlotte, NC 28208
OFFICE: 980-314-1680, FAX: 704-336-6894

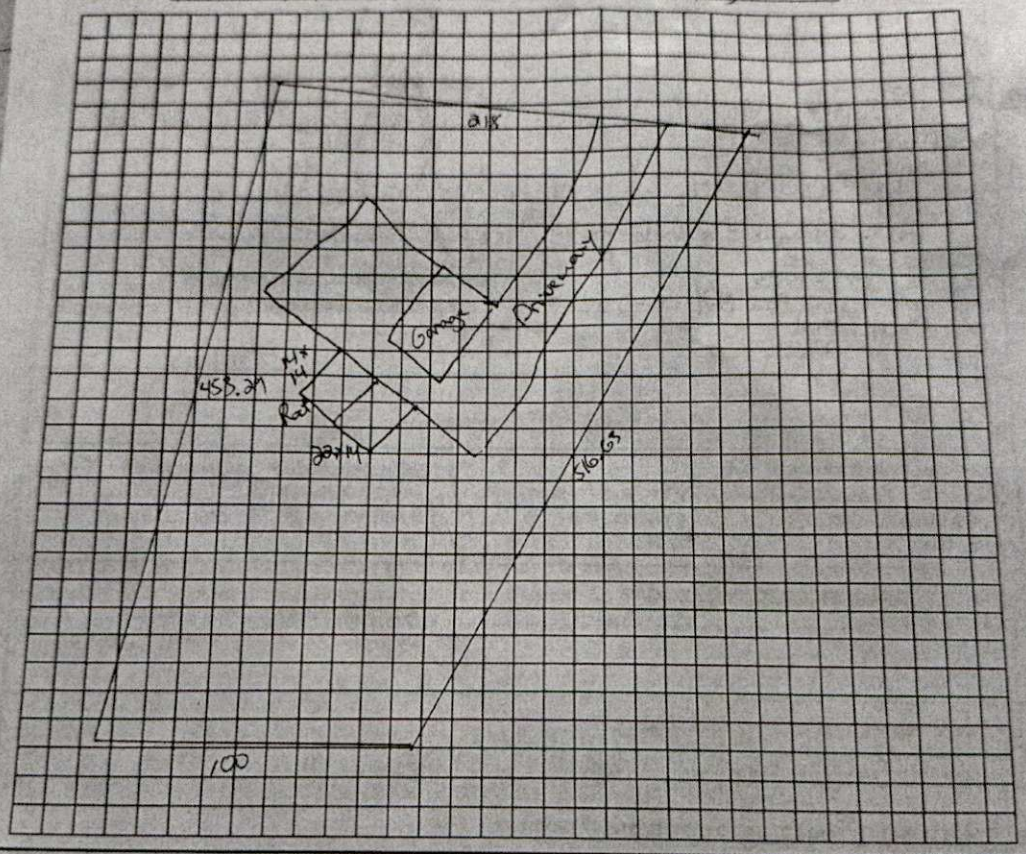
Revised on: 01/03/11

File #: _____

PROPOSED PLOT PLAN

A drawing showing the locations of the following items is required: existing and proposed property lines with dimensions, easements or right-of-ways, proposed building pad(s) or existing building footprint(s), all appurtenances (garage, driveway, deck, pool, etc.), location of existing or proposed well(s), location of existing or proposed sewer lines and sewage disposal systems, surface water bodies, and any aboveground or underground storage tanks. Provide names for all roads that adjoin the property.

Street Address: 1887 Rock Hill Church Rd Tax Parcel #: 19729403



"The undersigned, an authorized agent of the Mecklenburg County Health Department, certifies that the Department has approved the Request for the "Job Location" contained in this document. This approval is granted in accordance with the provisions of Laws and Rules for Sanitary Sewage Collection, Treatment, and Disposal and Water Supply Wells in effect at the time of issuance of the permit and is subject to the following provisions:

- No work shall be conducted on the septic tank system until an installation, construction, alteration and/or repair approval is granted by this Department.
- This permit is not transferable.
- Addition/Renovation approval valid 1 year from issuance date
- Mobile home exchange approval valid 6 months from issuance date

07/23/25

REHS Signature _____ Date _____

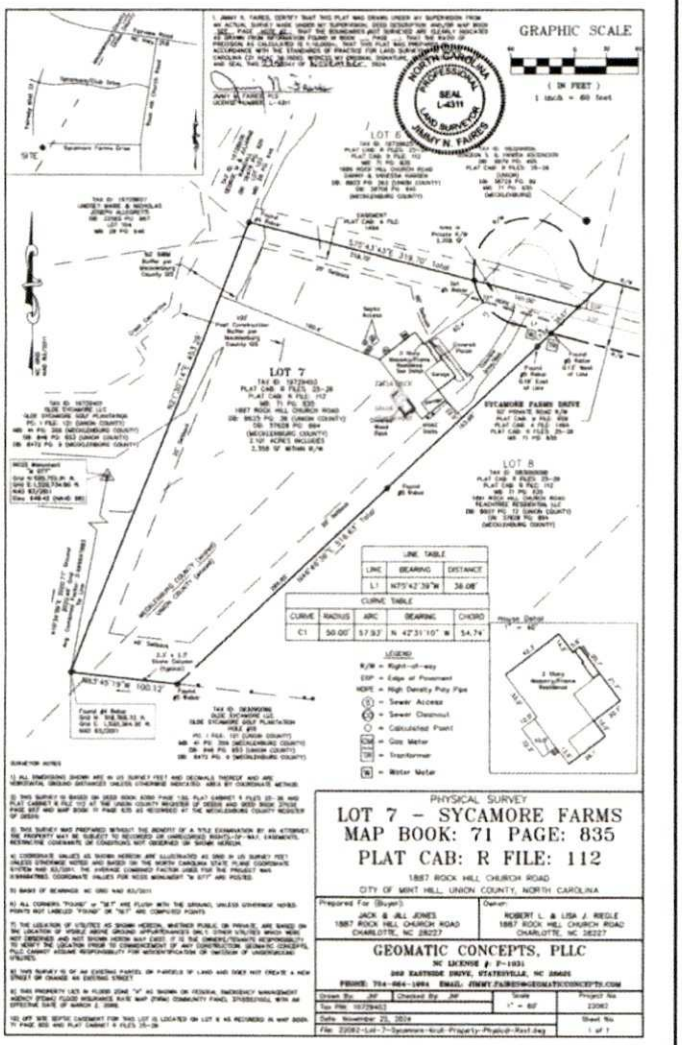
Page 2 of 2

MECKLENBURG COUNTY – GROUNDWATER & WASTEWATER SERVICES
3205 Freedom Drive, Suite 8000, Charlotte, NC 28208
OFFICE: 980-314-1680, FAX: 704-336-6894

Revised on: 01/03/11

This system is an EOP

See letter from PE, stating deck will not interfere w/ system. OK to release hold. April Burns 8-1-25


GRAPHIC SCALE
(IN FEET)
1 inch = 60 feet
NORTH CAROLINA PROFESSIONAL SEAL L-4311 LAND SURVEYOR JIMMY N. FARES
LOT 7
LOT 8
SYCAMORE FARMS DRIVE
LINE TABLE
CURVE TABLE
LEGEND
PHYSICAL SURVEY
LOT 7 – SYCAMORE FARMS
MAP BOOK: 71 PAGE: 835
PLAT CAB: R FILE: 112
1887 ROCK HILL CHURCH ROAD
CITY OF MINT HILL, UNION COUNTY, NORTH CAROLINA
GEOMATIC CONCEPTS, PLLC

MECKLENBURG COUNTY
LAND USE AND ENVIRONMENTAL SERVICES
Payment Receipt

Receipt Information

Date: 07/23/25
Receipt #: 156280
Check / Auth #: VISA 041236
Received By: MOORES

Amount: 100.00
Tendered: 100.00
Returned: 0.00

Account Information

Account #: 200000
Contractor: MATTHEW ST LOUIS
Attn:
Address:
Address:
City/State/Zip: ,

Item	Description	Quantity	Unit Price	Total Price
0705	Use Existing System 1887 ROCK HILL CHURCH	1	100.00	100.00

Permit#

----------Outstanding Balances----------

Month-To-Date	Prior Month	30 Days	60 Days	90 Days	Balance

Bumgarner, April

From: Michelone, Jeremy
Sent: Sunday, August 10, 2025 5:49 PM
To: Bumgarner, April
Subject: Fw: [External]Lot 7 - Sycamore Farms - Mint Hill, NC

Is this the EOP you were asking me about the other day.

Get Outlook for iOS

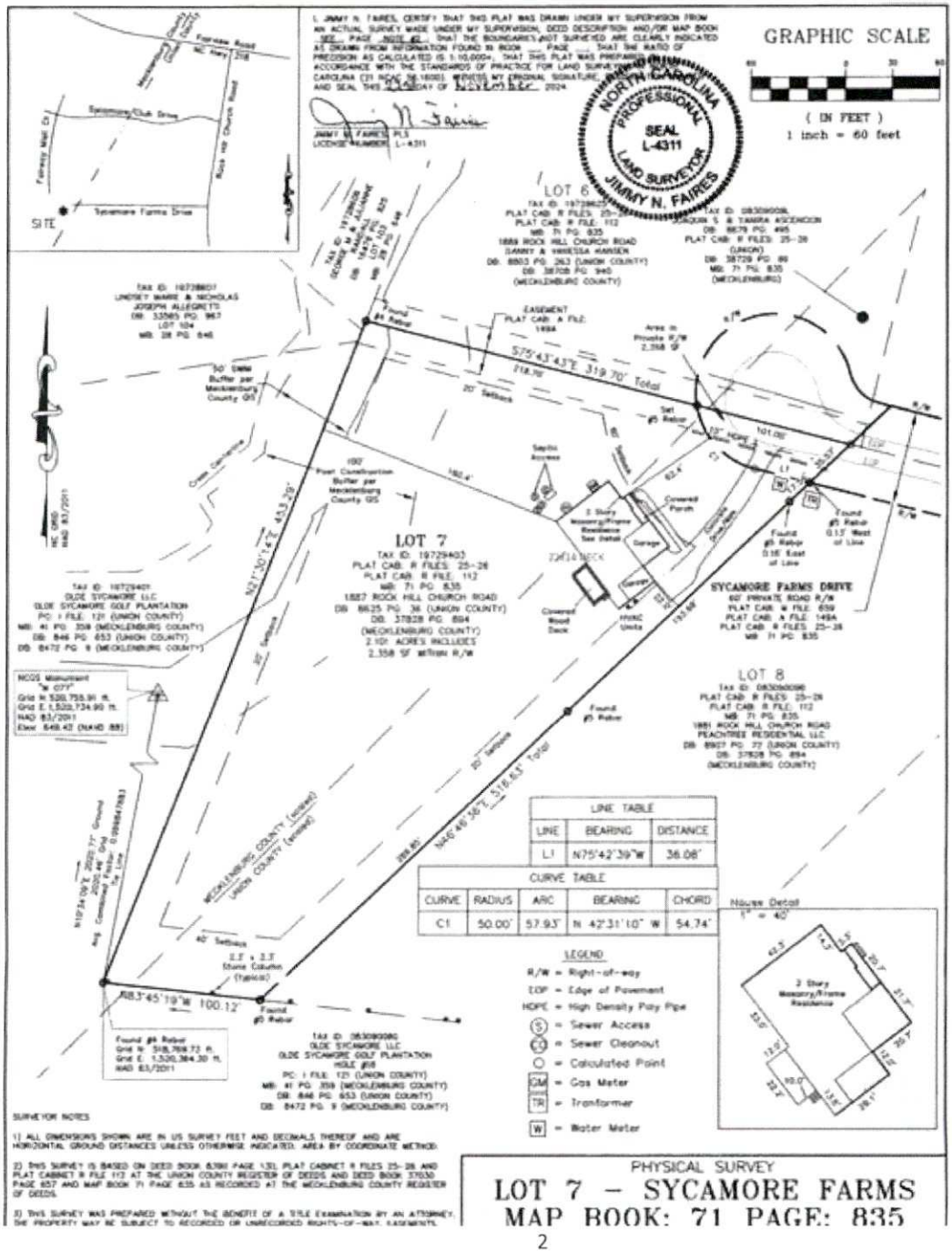
From: Frank Gravely <pgpservices@yahoo.com>
Sent: Sunday, August 10, 2025 5:47:37 PM
To: Michelone, Jeremy <Jeremy.Michelone@mecklenburgcountync.gov>; Kenny Owens <septicenvsol@yahoo.com>
Subject: [External]Lot 7 - Sycamore Farms - Mint Hill, NC

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Michelone,

Based on the depiction of the deck location on the attached drawing, the proposed location of said deck should not interfere with the septic system as designed. Let me know if you need anything. Thanks.

Frank Gravely, PE
PGP Services, LLC
pgpservices@yahoo.com
704-619-1528


GRAPHIC SCALE
(IN FEET)
1 inch = 60 feet
SEAL L-4311
NORTH CAROLINA PROFESSIONAL LAND SURVEYOR JIMMY N. FAIRES
LOT 6
LOT 7
TAX ID: 19729403
PLAT CAB. R FILES: 25-28
PLAT CAB. R FILE: 112
MB: 71 PG: 835
1887 ROCK HILL CHURCH ROAD
DB: 8825 PG: 36 (UNION COUNTY)
DB: 37828 PG: 894
(MECKLENBURG COUNTY)
2.101 ACRES INCLUDES
2,358 SF within R/W
LOT 8
TAX ID: 08309009B
PLAT CAB. R FILES: 25-28
PLAT CAB. R FILE: 112
MB: 71 PG: 835
1881 ROCK HILL CHURCH ROAD
PEACHTREE RESIDENTIAL LLC
DB: 8907 PG: 72 (UNION COUNTY)
DB: 37828 PG: 894
(MECKLENBURG COUNTY)
SYCAMORE FARMS DRIVE
60' PRIVATE ROAD R/W
PLAT CAB. R FILE: 659
PLAT CAB. R FILES: 14-8A
PLAT CAB. R FILES: 25-28
MB: 71 PG: 835
S75°43'43"E 319.70' Total
718.70'
N24°30'14"E 453.29'
S13°34'09"E 200.17' Ground
200.49' Combined Factor
S48°46'38"E 316.63' Total
288.80'
N88°45'19"W 100.12'
LINE TABLE
LINE | BEARING | DISTANCE
L1 | N75°42'39"W | 36.08'
CURVE TABLE
CURVE | RADIUS | ARC | BEARING | CHORD
C1 | 50.00' | 57.93' | N 42°31'10" W | 54.74'
LEGEND
R/W = Right-of-way
EOP = Edge of Pavement
HDPE = High Density Poly Pipe
S = Sewer Access
CO = Sewer Cleanout
= Calculated Point
GM = Gas Meter
TR = Tranformer
W = Water Meter
House Detail
1" = 40'
2 Story Masonry/Frame Residence
SURVEYOR NOTES
1) ALL DIMENSIONS SHOWN ARE IN US SURVEY FEET AND DECIMALS THEREOF AND ARE HORIZONTAL GROUND DISTANCES UNLESS OTHERWISE INDICATED. AREA BY COORDINATE METHOD.
2) THIS SURVEY IS BASED ON DEED BOOK 8391 PAGE 131, PLAT CABINET R FILES 25-28, AND PLAT CABINET R FILE 112 AT THE UNION COUNTY REGISTER OF DEEDS AND DEED BOOK 37830 PAGE 657 AND MAP BOOK 71 PAGE 835 AS RECORDED AT THE MECKLENBURG COUNTY REGISTER OF DEEDS.
PHYSICAL SURVEY
LOT 7 – SYCAMORE FARMS
MAP BOOK: 71 PAGE: 835